

#	Activity / Step	Specific Instructions
ACTIVITY 3: BRICKLAYING WORKS		
1	Work Area Establishment and Access	Operatives will establish the immediate work area, ensuring clear access and egress. Required working platforms, such as scaffold towers or mobile elevated work platforms, will be erected or positioned following manufacturer's instructions and site-specific risk assessments. The area will be inspected for hazards prior to commencing operations.
2	Mortar Mixing and Distribution	Mortar will be mechanically mixed to the specified ratios using a cement mixer. Freshly mixed mortar will be distributed to working areas using appropriate handling equipment. Waste mortar will be managed and disposed of responsibly. COSHH assessments and material safety data sheets will be available on site for all hazardous substances.
3	Brick and Block Laying	Bricks and blocks will be laid to the required bond, plumb, and level, according to design drawings. Masonry units will be cut using a powered disc cutter, ensuring guards are in place and dust suppression is utilised. All works will be protected from inclement weather to maintain quality.
4	Site Housekeeping and Material Management	Throughout the works, regular housekeeping will be maintained within the working area. Waste materials, including off-cuts and debris, will be collected and segregated into designated waste streams using appropriate receptacles. Unused materials will be returned to storage or protected to prevent damage and maintain site tidiness.

#	Activity / Step	Specific Instructions
ACTIVITY 4: CLEANING AND TIDY		
1	Mortar and Grout Waste Management	Operatives will diligently collect all excess mortar and grout from work areas and dispose of it into designated waste receptacles. Mortar boards and mixing equipment will be cleaned promptly. Immediate cleaning of spillages will prevent accumulation and maintain a safe, clean site. COSHH assessments and material safety data sheets will be available on site for all hazardous substances.
2	Brick and Block Offcut Handling	Offcuts of bricks and blocks, along with broken units, will be collected and segregated into specified waste streams or skips. This segregation will adhere to the Site Waste Management Plan to facilitate recycling and minimise environmental impact in accordance with company procedures.
3	Daily Work Area Housekeeping	At the conclusion of daily works, operatives will ensure all immediate work areas are clear of debris, trip hazards, and surplus materials. All tools and associated equipment will be cleaned, inspected, and stored securely in designated containers or welfare facilities to prevent damage or theft.
4	Fresh Brickwork Cleaning	During and upon completion of brickwork sections, operatives will perform initial cleaning to remove fresh mortar spots and splashes from finished surfaces. This proactive approach prevents hardened residue, ensuring a high-quality finish and reducing the need for intensive later cleaning.

GENERAL CONTROLS — APPLY TO ALL ACTIVITIES

1. All operatives attend site induction and sign RAMS briefing record before any work commences.
2. Minimum PPE at all times: hard hat, hi-vis vest, safety boots, gloves, eye protection.
3. COSHH substances used in accordance with data sheets. Register held on site.
4. Any change to scope or site conditions requires this RAMS to be reviewed and re-briefed.
5. All near misses, incidents and accidents reported to Site Manager immediately.