

2. SCOPE OF WORKS

This RAMS document details the safe system of work for all bricklaying activities required for the construction of ten new bungalows at the Meadow New Build project. The bricklaying package, forming the complete scope of works for this subcontractor, is scheduled for execution between 01/05/2026 and 30/05/2026. All operations will strictly adhere to relevant health and safety regulations.

Works carried out under Principal Contractor site rules and Construction Phase Plan.

3. METHOD STATEMENT — SEQUENCE OF WORKS

#	Activity / Step	Specific Instructions
ACTIVITY 1: REPORT TO SITE OFFICE, SIGN IN AND RECEIVE INDUCTION		
1	Site Arrival and Reporting	Operatives will arrive at the designated site office or welfare area at the scheduled time. The team will report their presence to the Principal Contractor's representative or gatehouse staff to initiate the site entry process.
2	Site Sign-in and Verification	All arriving operatives will formally sign into the site register, providing all required personal and company details. Valid CSCS cards and relevant competency certifications will be presented for verification by the Principal Contractor's personnel.
3	Principal Contractor Site Induction	The bricklaying team will actively participate in the Principal Contractor's site induction. This will ensure operatives understand site-specific hazards, emergency procedures, welfare facilities, and key site rules and regulations prior to commencing work.

#	Activity / Step	Specific Instructions
ACTIVITY 2: MATERIAL HANDLING AND MORTAR MIXING		
1	Material Delivery and Storage	Operatives will supervise safe unloading and secure stacking of brick and aggregate deliveries on firm, level ground, clear of traffic routes. Material access will be maintained, preventing obstruction to walkways or emergency exits. COSHH assessments and material safety data sheets will be available on site for all hazardous substances.
2	Mortar Mixing	The team will set up the cement mixer on a stable, level surface, ensuring power cables are protected and trip hazards are eliminated. Mortar will be mixed to the correct consistency according to specification, using designated aggregates and cement. COSHH assessments and material safety data sheets will be available on site for all hazardous substances.
3	Mortar Distribution	Mixed mortar will be transported to the work areas using suitable wheelbarrows or buckets, ensuring stable loads to prevent spills. Operatives will maintain clear access routes and avoid overloading carrying equipment. Spilled mortar will be immediately cleaned to maintain site housekeeping.
4	Brick Distribution to Workface	Bricks will be distributed from storage areas to the immediate workface in manageable quantities, minimizing manual handling risks. Operatives will utilise brick barrows or appropriate lifting techniques to prevent injury. Clear access will be maintained around brick stacks at all times.